



## ENERGY RETROFIT INCENTIVE PROGRAM Program Plan

### PROGRAM GOAL

The *Home Upgrade, Carbon Downgrade* (HU/CD) Energy Retrofit Incentive Program's goal is to provide financial incentives for property-owners to complete comprehensive energy-efficient retrofits at their homes and businesses in order to reduce utility costs, increase local demand for "green" materials and jobs, and contribute to meeting the City of Chula Vista's environmental goals, while leveraging existing federal and state incentive opportunities. Energy-efficiency retrofit projects that take an integrated, whole-building approach are prioritized through the program. The program is funded by the American Recovery & Reinvestment under the auspices of the Department of Energy.

### FINANCING STRUCTURE

The City will use up to \$300,000 of its Energy Efficiency & Conservation Block Grants to provide incentives for the completion of whole building, energy-efficient retrofits as part of its broader *Home Upgrade, Carbon Downgrade* program. Participating single-family residential property-owners will be given an amount of \$1,000 (prescriptive approach) or an amount up to \$4,000 based on percent energy reduction (performance approach). Participating multi-family property owners will be given an amount of up to \$1,500 per unit, based on percent energy reduction. Participating business property-owners will receive a performance-based amount of \$0.15 per kilowatt hour and/or \$1.00 per therm of reduced energy consumption up to \$4,000. Incentives, which will be available on a first-come, first-serve basis until funds are exhausted, will be issued once retrofit projects are completed and have been assessed by the City of Chula Vista or its agents.

In order for a property-owner to receive an incentive, all of the following conditions must be met:

1. The property must be located within the City of Chula Vista.
2. Single-family property-owners must participate in SDG&E's Energy Upgrade California Program. Multi-family property-owners must participate in Energy Upgrade California – San Diego Multi-Family Program. Business property-owners must participate in SDG&E's Energy Efficiency Business Incentive program.

#### SINGLE FAMILY RESIDENTIAL INCENTIVES

*Prescriptive Approach* - \$1,000

*Performance Approach* -

10% Reduction	- \$1,250
15% Reduction	- \$1,500
20% Reduction	- \$2,000
25% Reduction	- \$2,500
30% Reduction	- \$3,000
35% Reduction	- \$3,500
40% Reduction	- \$4,000

#### MULTI FAMILY RESIDENTIAL INCENTIVES

*Performance Approach* – Per unit

10% Reduction	- \$550
15% Reduction	- \$625
20% Reduction	- \$800
25% Reduction	- \$1,000
30% Reduction	- \$1,200
35% Reduction	- \$1,350
40% Reduction	- \$1,500

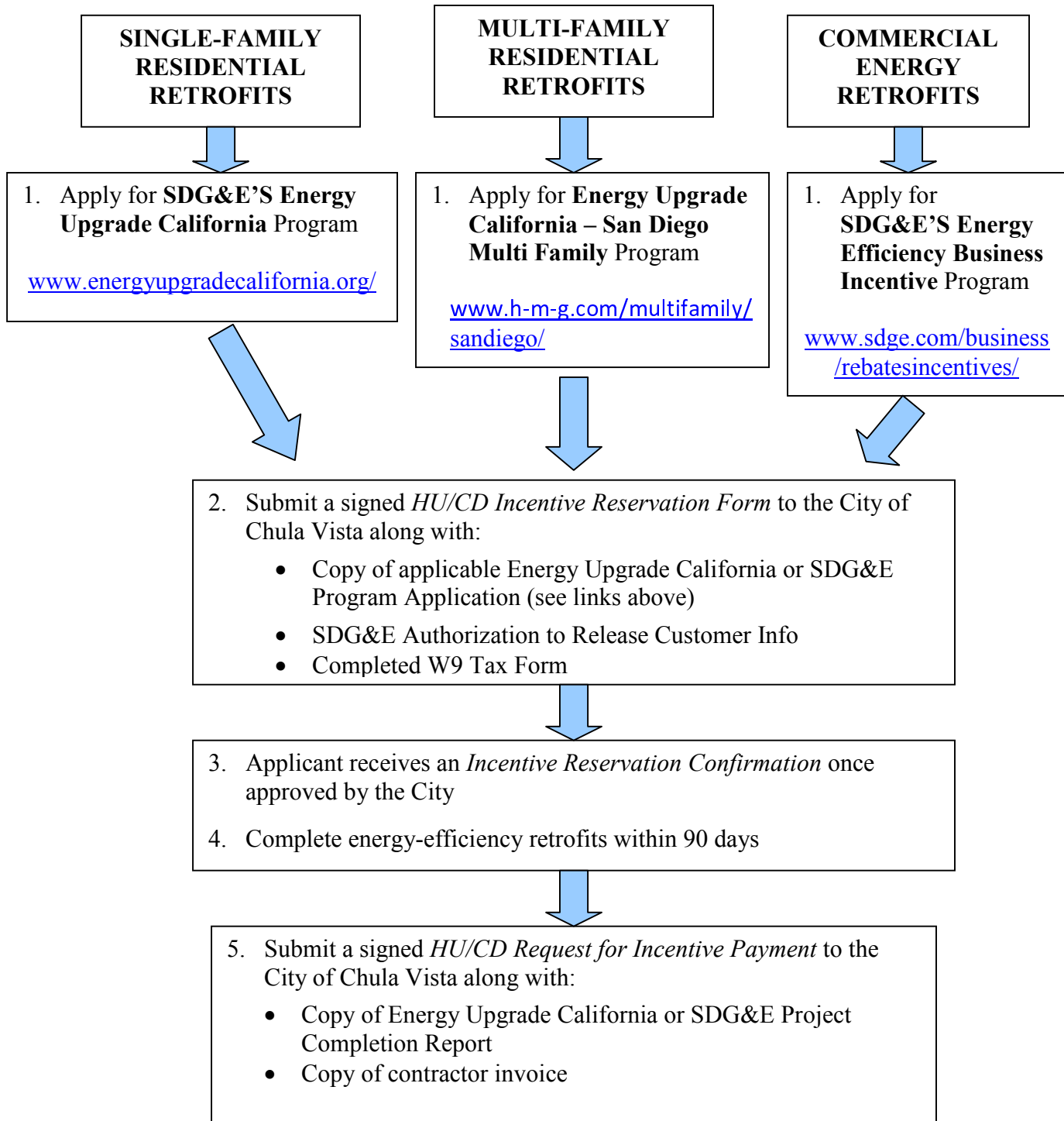
#### COMMERCIAL INCENTIVES

*Performance Approach* –

\$0.15 per kWh
\$1.00 per Therm
\$4,000 Maximum

3. Retrofits must be for existing buildings and result in long-term energy savings that will be verified through a post-installation inspection and energy analysis.
4. Any property over 45 years old will require an environmental clearance prior to the commencement of work.

### APPLICATION PROCESS



## APPLICATION DOCUMENTS

Copies of the following documents must be submitted to reserve an incentive:

- Completed & signed *HU/CD Energy Retrofit Incentive Reservation Form*
- Copy of applicable Multi-Family Energy Upgrade California or SDG&E Program Application
- Completed & signed SDG&E Authorization to Release Customer Information form

## APPLICATION SUBMITTAL

Completed reservation forms along with the necessary support documentation should be emailed to [Conservation@ci.chula-vista.ca.us](mailto:Conservation@ci.chula-vista.ca.us) or mailed to:

Attn: HU/CD Energy Retrofit Incentive Program  
Conservation Section, Public Works Department  
276 Fourth Avenue  
Chula Vista, CA 91910

HU/CD staff will contact applicants to notify them if their reservation is approved, if further information is required, or if the program is not able to fund their incentive at this time.

## ADDITIONAL INCENTIVE TERMS & CONDITIONS

Property-owners must meet and agree to the following terms and conditions to be eligible to participate in the City-sponsored incentive program:

- Incentives are non-transferable, available until funds are exhausted, subject to change, and cannot exceed the property-owner's net out-of-pocket costs.
- Any utility, state, or federal efficiency rebates in addition to the City of Chula Vista's incentive must be petitioned for by the applicant and are the responsibility of the applicant.
- After an *Incentive Reservation Confirmation* is issued by the City, the applicant will have 90-days to complete the approved retrofit measures and submit the *Request for Incentive Payment*.
- Incentives are not available for swimming pool-related energy improvements such as solar heating or pool pumps.
- The City is not responsible for any taxes that may be imposed on the applicant as a result of receiving an incentive payment through the program.
- Any construction debris must be properly disposed and recycled as outlined in the City of Chula Vista Municipal Code Section 8.25.095 and must comply with all other local, state, and federal regulations for proper waste disposal.
- It is the applicant's responsibility to contract with the contractor and to assume responsibility for the work to be performed.
- The *Home Upgrade, Carbon Downgrade* (HU/CD) Energy Retrofit Incentive Program is not responsible for the contract that is entered into by both parties and the City of Chula Vista will not get involved in applicant and contractor disputes.
- The applicant waives and releases the City of Chula Vista, and its program partners which include (but are not limited to) San Diego Gas & Electric, from any and all claims and causes of action arising out of the retrofit project.
- The applicant shall defend, indemnify, protect, and hold harmless the City, its elected and appointed officers and employees, from and against all claims for damages, liability, cost, and expense arising out of or alleged by third parties to be the result of the negligent acts, errors or omissions or the willful misconduct of the property-owner.

- The applicant grants the City of Chula Vista, or its representatives, the right to verify and inspect installed energy retrofit measures and authorization to access their energy consumption data from San Diego Gas & Electric for at least a year.

## PROGRAM CONTACTS

<i>Conservation Section, Public Works Department</i> 619-409-3893 Phone 619-476-5310 Fax <a href="http://www.chulavistaca.gov/clean">www.chulavistaca.gov/clean</a>	Brendan Reed 619-409-5889 <a href="mailto:breed@ci.chula-vista.ca.us">breed@ci.chula-vista.ca.us</a>	Cory Downs 619-476-2442 <a href="mailto:cdowns@ci.chula-vista.ca.us">cdowns@ci.chula-vista.ca.us</a>
--	--	--